



# REALTOR APPLICATION

4540 TROUSDALE DR. | NASHVILLE, TN 37204 | WWW.GNAR.ORG | 615.254.7516

## MEMBERSHIP REQUIREMENTS

**Full REALTOR® membership will be granted after the following requirements are met:**

- 1.** A completed membership application, including a signature from the applying agent, must be submitted.
- 2.** The one-time application fee of \$200 and appropriate dues must be paid at the time of application. The application fee is waived for REALTOR® members in good standing who are transferring their membership to Greater Nashville REALTORS® from another REALTOR® association. Dues and application fee are non-refundable.
- 3.** New applicants must attend the New Member Orientation class given by Greater Nashville REALTORS®. The applicant has 90 days from the time of submitting application to complete this requirement. Failure to complete the course within the 90-day time period nullifies the licensee's application for membership, as well as forfeits all dues and fees paid. *Completion of the New Member Orientation course between*

*January 1, 2017 and December 31, 2018 also fulfills the National Association of REALTORS® mandatory Code of Ethics training requirement for the current biannual cycle.*

- 4.** Upon receipt of the completed application and payment of dues and fees, the applicant is given provisional REALTOR® status. Full REALTOR® membership will be given once the New Member Orientation course is complete and the Board of Directors has approved membership.

**\* Note to Managing Brokers:** *Dues must be paid per licensed agent within the company. This is known as the non-member assessment. Paying dues for agents within an office does not automatically qualify them for REALTOR® membership. Each agent must complete an application and complete all requirements to obtain REALTOR® membership. Until that point, the managing broker is responsible for the non-member agent.*

## ORIENTATION

### WHEN IS THE NEXT NEW MEMBER ORIENTATION CLASS?

New Member Orientation is held once a month in the Hal Wilson Education Center on the Greater Nashville REALTORS® campus. Orientation is typically the last Monday of the month from 8:30 a.m. to 5 p.m. Twice a year there is a two-evening Orientation from 5 to 9 p.m. A full schedule of Orientation classes can be found by clicking Classes at [www.greaternashvillerealtors.org](http://www.greaternashvillerealtors.org). New Member Orientation carries six (6) hours of continuing education credit and there is no charge for the course.

### DO I NEED TO ATTEND NEW MEMBER ORIENTATION?

Yes, if you are new applicant and do not currently hold REALTOR® membership at another REALTOR® association or board. No, if you are applying for secondary REALTOR® membership or are currently a REALTOR® member in good standing of another REALTOR® board or association who is simply transferring membership.

**I AM APPLYING FOR THE FOLLOWING CATEGORY OF MEMBERSHIP:**

- Primary
- Secondary
- REALTOR® - Managing Broker
- REALTOR® - Agent
- REALTOR® Appraiser



## APPLICANT INFORMATION REQUIRED

Name

Name as it appears on Tennessee Real Estate license

Real Estate License #

Appraisal License # (if applicable)

Residence Address

City

State

Zip

E-mail (for communications)

E-mail (for invoicing)

Cell Phone

## COMPANY INFORMATION REQUIRED

Company Name

Company Address

City

State

Zip

Managing Broker

Business Phone

## \*CURRENT MEMBER OF ANOTHER ASSOCIATION OF REALTORS®

Are you currently an active member of another Association of REALTORS® this year?  Yes  No

If yes, please indicate any other name your past membership could be listed under.

If yes, name of Association

\_\_\_\_\_  
\_\_\_\_\_

If yes, please indicate whether you are transferring your primary membership to Greater Nashville REALTORS® or applying for secondary membership at Greater Nashville REALTORS®:

- Membership Type:  Primary - transferring  
 Secondary - in addition to your Primary

Any agent joining Greater Nashville REALTORS® who is already a member of another Association of REALTORS® is only required to pay the local portion of dues to Greater Nashville REALTORS®; State and National portions should have already been paid to the primary board for the current year. (\*Secondary applicants must also pay the \$200 application fee.)

If you are now or have ever been a REALTOR®, indicate your NAR membership NRDS #: \_\_\_\_\_ and last year (date) of completion of NAR's Code of Ethics training requirement

Annual membership dues are due on December 31 of each year; however, applications received after January 31 are prorated on a monthly basis. Primary membership dues for Greater Nashville REALTORS® include dues to Tennessee REALTORS® and the National Association of REALTORS®.

Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past (3) three years or are there any such complaints pending? \_\_\_\_\_ If yes, provide the details as an attachment.

## IMPORTANT

**REMINDER:** This application is the first stage in becoming a REALTOR® member of Greater Nashville REALTORS®. You must complete New Member Orientation (held monthly on the association's campus) before this application is approved and your membership is final.

Have our previously held membership at Greater Nashville REALTORS®?  Yes  No

To Greater Nashville REALTORS®, I hereby apply for REALTOR® membership and am enclosing payment for the \$200 one-time application fee and my current year's dues. My application fee and dues will be returned to me in the event of non-election.

In the event of my election, I agree to abide by the Code of Ethics of the National Association of REALTORS®, including the obligation to arbitrate any existing or future disputes with another member in accordance with the association's arbitration procedures. I understand that, after the initial requirement, I will be required to complete a Code of Ethics course within specific 2-year periods.

I also agree to abide by the Constitution, Bylaw and Rules and Regulations of Greater Nashville REALTORS®, Tennessee REALTORS® and the National Association of REALTORS®, which are made available to me at the office of Greater Nashville REALTORS® and online at their respective websites.

If required, I further agree to satisfactorily complete within the 90-day time period the New Member Orientation course, a reasonable and non-discriminatory written examination of such Code, Constitutions, Bylaws and Rules and Regulations. I further agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the aforementioned Code of Ethics, Constitutions, Bylaws, Rules and Regulations, and duty to arbitrate, all as from time to time amended.

I irrevocably waive all claims against the association or any of its officers, director or members, for any acts in electing or failing to elect, advancing, suspending, expelling or otherwise disciplining me as an applicant or as a member. Upon the expiration of said membership for any cause, I will discontinue the use of the term REALTOR® and return to the association all certificates, signs, seals or other indications of membership in the association, the state association and the National Association of REALTORS®. I consent that the association, through its Membership Committee or otherwise, may invite and receive other information and comment about me from any member or other person, and I further agree that any information and comment furnished to the association by any person in response to the invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel or defamation of character.

I understand membership brings certain privileges and obligations that require compliance. I agree that, if accepted for membership in the association, I shall pay the fees and dues as from time to time established. I understand that should I not complete the New Member Orientation course within the prescribed 90-day time period from the date of my application, I will be automatically dropped as an applicant for membership and that there will be no refund of any portion of the fees paid. I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to

provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. *Note: Payments to Greater Nashville REALTORS® are not deductible as charitable contributions. Such payments however, may be deductible as an ordinary and necessary business expenditure.*

By signing below, I consent the REALTOR® associations (local, state, national) and their subsidiaries, if any (e.g. MLS, Foundations, etc.) may contact me at the specified address, telephone numbers, fax numbers, e-mail address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications I am waiving to receive all communication as part of my membership.

**Note:** Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the board or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.

## SIGNATURE OF APPLICANT

Signed (required)

Name (please print)

Dated

## APPLICATION FOR MEMBERSHIP: FOR MANAGING BROKERS/DESIGNATED REALTORS®

### COMPANY INFORMATION:

- Sole Proprietor
- Partnership
- Corporation
- Limited Liability Company (LLC)

Your Position:

Principal

Partner

Corporate Officer

### NAMES(S) OF OTHER PARTNERS/OFFICERS IN YOUR FIRM:

\_\_\_\_\_  
\_\_\_\_\_

- Have you ever been refused membership in any other association of REALTORS®? If yes, state the basis for each such refusal and detail the circumstances thereto:

\_\_\_\_\_  
\_\_\_\_\_

- Is the company address, as stated, your principal place of business? If not, or if you have any branch offices, please indicate and provide addresses:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Do you hold, or have you ever held, a real estate license in another state? If so, where?

- Have you or your firm been found in violation of state real estate licensing regulations within the last three years? If yes, provide details:

\_\_\_\_\_  
\_\_\_\_\_

- Have you or your firm been convicted, adjudged or otherwise recorded as guilty by a final judgment of any court of competent jurisdiction of a felony or other crime? If yes, provide details:

\_\_\_\_\_  
\_\_\_\_\_

Signature:

Date:

\_\_\_\_\_